

COURT AUTOMATION COORDINATING COMMITTEE



THURSDAY, September 15, 2011
10:00 AM – 12:30 PM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix AZ 85007

Conference Room 230
AUDIO PHONE NUMBER: (602) 452-3192
AUDIO ACCESS CODE: 1112#

WELCOME AND OPENING REMARKS * Approval of Meeting Minutes from August	Hon. Michael Pollard
EXPECTATIONS FOR MANAGERS OF MONITORED PROJECTS * Understanding Dependencies * Knowing Manager of Related Projects * <u>Personally</u> Communicating Delivery or Scope Changes	Hon. Michael Pollard Karl Heckart All Project Mgrs
QUESTIONS & ANSWERS ABOUT COMMUNICATION	Project Managers
PACC UPDATE (8/19/11 MEETING)	Rona Newton
REVIEW OF CHANGES TO MINDMAP THIS MONTH * Updated Coversheet for COT Priority Project Dates	Stewart Bruner
SPECIFIC PROJECT UPDATES * Depending on MindMap Updates Received	Various
POST-IMPLEMENTATION REPORTS (Items 30 Days past Milestone) * What Went Well, User Feedback, Lessons Learned	Various
OLD or NEW BUSINESS	Hon. Michael Pollard

Other Information

Lunch:	Lunch is NOT being catered for this meeting.
Materials:	Spreadsheet updates are due September 1, 2011 , materials are due by September 12, 2011
Note:	If you have any addition agenda items, or will be unable to attend, please notify Stewart Bruner at (602) 452-3351 or e-mail: sbruner@courts.az.gov .
Upcoming Meetings:	October 20, 2011 AOC – Conference Room 106 November 17, 2011 AOC – Conference Room 230